

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:30 pm on November 24, 2015 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee John Todaro, Trustee Joe Spence, SPW Rick Paden, WWTP Operator Kirk Noetzel, Fire Chief Hans Franklin, Mindy Natoli, Trevor Natoli, Kevin Bartle, Chad Stein, Mike Cobb, Greg Ross, Police Chief Richard Nolan, Brandon Lummis, Gene Rood, Trustee John O'Connor was present via Skype, Clerk/Treasurer Shelly Marks

Mayor Stark called the meeting to order at 7:28 pm.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Todaro seconded by Trustee Spence made a motion to approve the Abstract (#006) as presented with two additions.

General Fund	\$ 36,727.53
Water Fund	\$ 5,354.46
Sewer Fund	\$ 5,679.78
Water Improvement Project	\$ 5,500.00
WWTP Capital Project	\$ 2,765.00
Bank Building Fund	\$112,951.55
TOTAL	\$168,978.32

MEETING MINUTES:

Trustee Leach moved and Trustee Todaro seconded a motion to approve the October 27, 2015 minutes. All approved.

JUSTICE REPORT:

Trustee Leach moved and Trustee Spence seconded a motion to approve the monthly report for the Justice. All approved.

Police Officer Robert Jones arrived at 8:58 pm.

ENGINEER REPORT:

Bank Building Project-This project is 90% done except for the exchange orders. Gene Rood is waiting for Driscoll to respond. Nothing will happen now until spring. The windows will have to wait until spring as well. The lift truck is needed to work on the windows and the truck was taken back to their place. The windows will be sandblasted at Driscoll.

Scott Street Culvert-The bid will be published in The Evening Sun on Monday, November 30th. Each Contractor will be asked to make their own reference points. December 22nd bids will be open and the work will start in the spring as of now unless something happens before then. The Village may possibly have to shut down the street if it "gives" at all until it is repaired.

FIRE DEPARTMENT:

Chief Franklin mentioned being down an aerial truck. The \$850,000 grant did not come through. He would like to find the same style truck in a used version (1989 pumper and aerial) and combine two vehicles into one. The Box Alarm System incorporates us in a larger scale (from mutual aid). Oxford may be called to other locations for mutual aid if we do get the platform truck. We can have up to nine pieces of apparatus at one time. Response times now are 15-20 min plus.

PROS - OFD would have a functional vehicle to replace two outdated trucks. A new truck should last 15 years. The 2001 vehicle comes out of a department in New Jersey. Mileage is not very high (9,000 miles approx). They can go look at this vehicle at any time as it is in Pennsylvania being certified right now. Pumper 262 will be going away. A tanker usually does go on a call regardless. 261 responds now anyway, mutual aid comes for the water tanker also. Members don't feel we are able to put a price out there for the bid. They will just look at what comes in and go from there. The ISO rating as of now would drop two points. Once we have a functioning ladder truck, Chief Franklin calls ISO and they come out to make the change. This may have to wait until the next billing cycle.

Most vehicles have had emergency certified technicians look them over top to bottom. They can supply us with maintenance records as well.

CONS - Never will meet our needs as we want. They are currently looking at an 85 foot ladder but they can get a 75 foot with a grant. They can find an in between length with a used vehicle. There is always a risk of "issues" found out after an older vehicle is purchased. Bigger trucks come in heavier which will cause issues with dirt roads that are soft. This truck will cover 90% of our needs as the Town/Village of Oxford. Route 35 and Tyner Hill are the only areas that may have a concern. The truck is only about a foot longer than their current vehicle and will fit in the fire station.

The proposal is \$388,000 of which \$328,000 will come out of capital and \$60,000 will be a BAN note for less than five (5) years.

The Norwich Fire Department is looking at cutting paid staff - three part-time and four full time people (7 total). This leaves about 3 guys on shift. As of now, paid guys are not to respond to a mutual aid call. They are to stay on site and let the volunteer guys respond. Norwich may pull out of the EMS mutual aid plan and CMT would have to call and cover their calls. The hourly range for per diem EMS workers is \$14 - \$18 an hour.

EMS was asked to provide coverage for Clyde Cole which they will take care of.

A work session is needed to go over the paid EMS paperwork with the Board Members. This will tentatively be planned for a Tuesday. Mindy Natoli isn't available on December 15th or Thursdays.

Chief Franklin wants Village approval to go ahead and look for a used truck. Trustee Spence seconded by Trustee Leach approved the purchase of a used Aerial apparatus and platform for a price not to exceed \$500,000. All approved.

WWTP:

The contractors and CHA had a meeting at WWTP today. Maggie Dorsey, Gene Rood, Greg Ross, Kirk Noetzel and Terry Stark went over the time frame of the project. Electrical contract has to go out to bid but everything has been ordered. Project should be completed by the middle of July as it looks now. Things should hit hard in February. Secondary sludge pumps will be ordered soon. Karen Clark will be retiring at the end of December.

There are two new people from CHA being assigned to take Karen Clark's position. They asked if we can assign Maggie Dorsey to go over the bills that are received from this WWTP project while Mayor Stark is away. Once approved, we can send to Municipal Solutions to have the monies released. Trustee Leach made a motion seconded by Trustee O'Connor to authorize Maggie Dorsey to approve the WWTP pay requests from the contractor. All approved.

We now have a project worksheet with dates and what is expected on the project.

DPW:

Department of Health was in yesterday. The Back Flow certification is part of their inspection. SPW Paden needs the copies in his office from OACS and also the WWTP. Mark Hodge from the

School was looking for our bill for the damages that were caused. There is no chance of any contamination. Three wells are rotated every month at the Oxford school.

Tank inspection will be done, adhesion and lead test. Also, a specification of the inside of the tanks need replacing/repairing.

They have taken care of the underground tank at the fire station. It is out of the ground and at the DPW garage. There is vapor in the tank but this is not a priority at the moment.

ALBANY STREET DRAINAGE ISSUE – We should find out in December if we're going to get any money from EFC. The Mechanical Room will still need to be done. Water Valve Replacement has to be done as well.

LaMont Engineers have stated that we need more responses from our income surveys that have been sent out. We aren't getting enough people to respond to the survey.

It is a \$150,000 job to mill and pave Albany Street according to SPW Paden not including the drainage. CHIPS funds will go toward the repair of Scott Street.

It is going to be difficult to do the Albany Street project without a Grant.

Gene Rood doesn't want 30 ton fire trucks traveling on Scott Street.

Matt Diamond is considered a laborer and can have his position extended a month at a time. He has currently been extended to December 12th. This position can continue up to a year. He took his CDL test today and missed 20 questions and can only miss 15. This was his first attempt so there is time. Trustee Leach made a motion seconded by Trustee Todaro to extend Matt Diamond to work until March 31 at his current rate of pay. All approved. Mayor Stark told SPW Paden to continue using the guys at the WWTP when he can and when they are available.

POLICE DEPARTMENT:

Chief Nolan went over his monthly report.

Robert Jones has been certified as a K-9 Officer and his dog, Bruno is five years old. He can work at least another 4-5 years. K-9 dogs generally retire at about 9 years to be fair to the dog but they can work longer.

Bruno has been trained in the detection of cocaine, hashish, heroin, marijuana and methamphetamine. (Officer Jones pays for Bruno's vet bills, food, etc.) Quite a few drug houses were cleaned up in New Berlin once the dog was trained and in service. A search warrant isn't needed if Bruno detects the smell of drugs in a vehicle. If there is no dog, a search warrant would be needed. Oxford has the highest crime rate of all Villages within Chenango County. Bruno is a very good deterrent when Officer Jones has been on patrol. Drugs stop being moved when people find out a village/town has a K-9 unit.

The Police Department has a \$5,000 Narcotics Grant from the State and it should be received by the end of November for the K-9 unit. Norwich has a vehicle they may let us buy or they may give it to us free. It will be fully equipped to have a K-9 start right away.

Trustee O'Connor agrees to go ahead with a K-9 as Chief Nolan has put a lot of thought into this program and he is in agreement. Trustee Leach says to implement the plan upon receipt of the vehicle and Trustee Spence agrees. Trustee Todaro supports the program as well; he stepped on three hypodermic needles in Binghamton at a fast foot restaurant last Saturday.

Motion by Trustee Leach to approve the program as presented; contingent on getting the vehicle and not to exceed the \$5,000 Grant amount for the K-9 unit. This was seconded by John Todaro. Mayor Stark wants a letter of support from the school as well. All approved.

Judge Weidman has room in his barn now for the storage of a vehicle. Mike and Sandy Lummis also have offered to let the K-9 vehicle park at their property.

A concrete pad was poured at the Catholic Church. Two witnesses identified the male that put his name in the concrete before it dried. He was charged and his mother was informed, she was a mess. Community service may have to be done and whatever is needed.

OLD BUSINESS:

Safe Routes to School-architect will redesign and it should be done next week and bid opening in January.

NEW BUSINESS:

None

Meeting adjourned the meeting at 10:08 p.m.

Next meeting December 29, 2015.

Respectfully Submitted,

Shelly W. Marks
Clerk/Treasurer