

A Regular Meeting of the Board of Trustees was held on Tuesday, September 27, 2016 at 7:30 at the Village Hall.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Joe Spence, Trustee John Todaro, SPW Rick Paden, Police Chief Rich Nolan, WWTP Operator Kirk Noetzel, Gene Rood, Clerk-Treasurer Shelly Marks and via Skype was Trustee John O'Connor

Absent: Fire Chief Hans Franklin, Trevor Natoli

Mayor Stark called the meeting to order at 7:30 p.m.

The Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

None

**ABSTRACT:**

Trustee Leach moved and Trustee Todaro seconded a motion to approve Abstract #004 as presented with a notation to approve Flemvale invoicing pending approval. This invoice is not to exceed \$6,016.50. All approved.

General Fund	\$ 35,899.10
Water Fund	\$ 7,466.66
Sewer Fund	\$ 62,810.54
Waste Water Cap	<u>\$118,301.69</u>
TOTAL	\$224,477.99

**MEETING MINUTES:**

Trustee Spence moved and Trustee O'Connor seconded a motion to approve the August 30, 2016 meeting minutes. All voted Aye and motion was carried.

**TREASURER REPORT:**

None

**JUSTICE REPORT:**

Trustee Leach moved and Trustee Spence seconded a motion to approve the Justice Report for August. All voted Aye and motion was carried.

**ENGINEER REPORT:**

Gene Rood reported that, as of today, the bank building has been completed. The turret windows are in bad shape. Gene and Greg Ross put a screen on one of the windows. We will need to address that issue. Mayor Stark asked if Gene could take a look at the Bank Building to see what else needs to be done to the building to get it back in shape. Anything we want to have done to the exterior of the building has to be approved by SHIPO.

Mayor Stark asked Jason Fleming (Flemvale) to give him an estimate on the outside of the bank building stone steps. Gene will speak to Jason again to remind him of this. Gene is meeting with Dennis Wilson tomorrow to finish up the paperwork for the job that was done.

**OFD:**

Chief Franklin sent his E-Mail report as he has to work tonight. The department is trying to buy Scott air packs. The bunk gear costs \$112,500. However, there is a grant of \$132,000 and they will need \$ 20,000 more from the capital reserve.

**DPW:**

SPW Paden mentioned that the DPW has changed the flags on Route 12. Previously, David Emerson has changed these with a tractor and bucket. Mayor indicated that he

had help hanging the Promote Oxford Now flower baskets this spring on the bridge. This is a good program but a backhoe and front loader is not the proper equipment needed for the job. We recently borrowed equipment from Norwich and SPW Paden received training in its operation. These flags are changed three times a year (spring, summer and winter). There are also 13 wreaths that the DPW puts up in the winter. Trustee Leach thinks that we should borrow from the City of Norwich as long as Norwich is agreeable with us borrowing their equipment.

SPW Paden reported that Yacano did begin the Albany Street project. The milling is done and they are in the process of cleaning out the curbs. They are tapering them and it's a mess. Cleaning will be done tomorrow and pull all the material around the steel. Paving will begin next week and it should be completed by the end of next week.

**WWTP:** WWTP Operator Noetzel said that Treffeisen is finishing up their work at the Plant. All leaks have been repaired. They will start insulating the duct work tomorrow and should be done in a couple of weeks. Nelcorp has to replace all the lights in the office. Paving should be done next week.

Kirk doesn't see Bill Kelsey much now as he is at the DPW most of the time. We will need to re-establish the hours Bill should be at the WWTP and what hours he should be at the DPW.

**POLICE:**

Mayor Stark has received verbal agreement from Donald Golden to let us store vehicles at his garage on Greene Street at \$90 per vehicle per month. Other storage possibilities required too much renovation for heat and security, which are required for police vehicle storage.

Trustee Todaro moved and Trustee O'Connor seconded a motion to authorize the Mayor to develop and execute a lease with Donald Golden to house three police vehicles at Mr. Golden's building located at 19 Greene Street from October 17, 2016 to May 31, 2017 at a cost of \$90.00 per month per vehicle housed. All voted Aye and motion was carried. Mayor Stark will prepare a lease for Mr. Golden's review.

Chief Nolan reviewed his monthly report. He indicated that Chenango Vault, Harold Ives, and Larry Lewis were all possible options for police storage but concurred that the Golden building is the best option.

The SRTS Program still has a balance of \$6,000 to be applied to the non-infrastructure portion of the funding. These funds are to be used for items such as Bike rodeo, bike helmets, and SRTS program brochures. The Village has previously reimbursed the school for the Speed trailer and permanent speed sign that were eligible items under the program. However, these purchases were completed prior to an executed SRTS Agreement and we were not able to claim those items for reimbursement under the grant. OPD will coordinate with school officials to develop a program to encourage students to walk or bike to school and implement in the spring of 2017. Upon completion of the portion of the funding we will have exhausted the entire \$209,000 funding under the program.

\$5,000 has been received from another grant for the K-9 vehicle.

Trustee Spence stated they are looking at a spot on Route 12 opposite the Head Start Building. There is room in that area to build a garage.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Rick Crowell has given a quote for two new computers. Shelly's computer is fried. The Board agrees to replace both computers. We don't want to convert both on the same day just to be sure everything works properly before converting the other one.

The insurance has a current premium of \$35,331.52 and by keeping the \$1,000 deductible, the premium would have an increase of \$667.70 or \$35,999.22. Premiums have been reviewed with new appraisals for the insurance. Trustee Leach says stick with the \$1,000 deductible. Trustee Leach and Trustee Todaro agree to continue insurance at \$1,000 deductible which is a \$668 incremental increase per year. All approved.

Mobilitie Right of Way – This company wants to install 120' poles in the village right-of-way. They are a public utility and have a license from the state. However, until such time that Mobilitie provides a written proposal to the village, no action is required by the Board.

Mayor Stark adjourned the meeting at 9:14 p.m.

Next Regular meeting will be October 24, 2016

Special meeting October 11<sup>th</sup> - Wastewater Department Review

Respectfully submitted,

Shelly W. Marks

Clerk-Treasurer