

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:00 pm on April 24, 2018 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Trustee Dale Leach, Trustee John Todaro, Trustee Dustin Hendricks, Trustee Richard Marks, Police Chief Rich Nolan, SPW Rick Paden, WWTP Operator Kirk Noetzel, Fire Chief Ron Martin, Gene Rood, Dave Lawson of All American BMX and Clerk-Treasurer Shelly Marks. Via Skype was Mayor Terry Stark.

Absent: EMS Captain Mark Forrest.

The Village Trustees reviewed each of the invoices in the abstract for April 2018.

Mayor Stark called the Regular meeting to order at 7:26 p.m.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

SPW Rick Paden has been at Boname Park looking for the spring. He went to the door at Ed and Donna Somers house, but Ed wasn't home. Mrs. Somers pointed him in the right direction of the spring. He has seen the water line that goes to Somers house. Mayor Stark asked SPW Paden if he can mark the spring and let Dave Lawson of All American BMX know where it is. The spring is not where SPW Paden remembers it to be. It is up in the tree line in the woods about 100-150 feet. The spring is directly behind Ed Somers house.

Paul Romahn from the Town Planning Board is still wondering about the traffic count for County Road 32 and he still has some questions regarding this whole proposal.

The spring is on Village property according to Mayor Stark. Mr. and Mrs. Somers are landlocked due to The Village owning the 113 acres and 100 yards from each direction of the spring at Boname Park.

Mayor Stark and Dave Lawson will go ahead and mark the areas at the park where the planned BMX track and parking will be.

ABSTRACT:

Trustee Hendricks seconded by Trustee Todaro made a motion to approve Abstract #011 as presented.

General Fund	\$49,711.30
Water Fund	\$ 7,184.47
Sewer Fund	\$ 5,126.31
Water Project	<u>\$ 2,327.28</u>
	\$64,349.36

APPROVAL OF MINUTES:

Trustee Leach moved and Trustee Hendricks seconded a motion to approve the March 27th, 2018 Board Meeting Minutes. Trustee Leach moved and Trustee Hendricks seconded a motion to approve the April 10th 2018 Board Meeting Minutes. All Approved.

TREASURER'S REPORT:

Trustee Todaro moved and Trustee Marks seconded a motion to approve the March 2018 monthly report. All approved.

JUSTICE REPORT:

Trustee Leach moved and Trustee Marks seconded the motion to approve the March Justice Report from Judge Kline and the March Justice Report from Judge Frye. All approved.

ENGINEERING REPORT:

Gene Rood reported that Flemvale Construction, LLC's proposal for the replace and/or repair of the front entry stone landing and steps at the Village Hall looks fine. He recommends a pre-con meeting with Jason Fleming. Gene is not sure what is under the top step and that will need to be addressed. Only the steps will have to be removed. The slabs are 1 ½" thick. Gene has seen Flemvale's stonework and he is satisfied that they will do a good job. There must access to the front entrance for the police at all times. It is Gene's recommendation that The Village accept the bid from Flemvale. Mayor Stark will prepare a letter to Driscoll saying they didn't get the bid and we will formally accept the bid from Flemvale. Building reserve for Village Hall has the money and the operating funds. Trustee Leach asked about having the front wooden doors polyurethane. They will have the doors done after the steps are complete and just cover them up. Deadline is May 10th to inform Flemvale. Other projects can be added throughout the summer. Trustee Leach moved and Trustee Hendricks seconded the motion to accept the bid. All in favor, carried.

OFD REPORT:

The Board congratulated Ron Martin, Jr. on being elected Fire Chief. Chief Martin asked if everyone had a copy of the new OFD Officers. Some of the officers are new and will have to be trained. Chief Martin doesn't have any problems with who was appointed. The Safety Officer is Trevor Natoli. There has been one call since the elections and things went smoother than they have in some time. The Chief feels we have the right people going forward. Trustee Todaro moved and Trustee Marks seconded a motion to accept the new officers.

Money has been put into the capital reserve each year and should be enough to purchase equipment. The Fire contracts will have to be reviewed also as we have one more year on them. These include the Towns of Smithville, Preston and Oxford.

Four applicants have applied to the fire department. Patrick Evans is from McDonough and has prior experience, Jacob Warn and Benjamin Bancroft are younger members with no experience and Joseph Bartlett is from Bainbridge with some experience, and he will be coming to Oxford. Trustee Marks moved and Trustee Hendricks seconded a motion to accept the new members to the fire department.

Chief Martin has had to do a lot of research on updating policies, procedures and OSHA. It has been since 2010 since some of these policies and procedures have been updated. Firefighter Cancer insurance was signed back in November. Five years of firefighting, physicals, fit testing if diagnosed and come down with cancer, they will receive the benefit. There are currently 27 individuals that are Class A firefighters. This will be at a cost of \$250-\$300 per fire district, municipality or individual and takes effect January 1, 2019. The total would be \$6,750 - \$8,100. Interior firefighter is class A to fight fire on the inside.

Chief Martin thanked Trustees Leach, Hendricks and Marks for coming to the fire department for a tour and to go over some issues. They didn't make it to the Coe house, however. The station is getting close to 50 years old with no major updates.

Decontamination room and separate facilities may be mandated. Two sets of gear may be mandatory for each firefighter.

POLICE DEPARTMENT:

Chief Nolan went over his monthly report. \$5,000 has been submitted for Senators Grant. Two computers have been ordered from Pyramid.

Chief Nolan wants to refuse the Healey case as he was told by Jennifer Hein at our insurance company that the Village Police did a great job and went above and beyond what other departments do.

The School wants to increase the SRO hours from 30 to 40 a week. Officer Samsel has been promoted to Sergeant by Chief Nolan (no increase in pay).

WWTP:

WWTP Operator Noetzel thanked the Board for approving the \$180 bill for lettering the WWTP truck. T.M. Paint & Graphics was waiting for a nice day to get this completed. The Plant accepted 47,400 gallons of septage at .05/gallon for a total of \$2,370 for the month. Oneonta is currently getting .08/gallon for septage. WWTP Operator Noetzel wouldn't object if The Board approved an increase of .07/gallon for septage instead of .05/gallon. Rentals-to-Go is a big company and they bring us some big loads. WWTP Operator Noetzel suggests we raise the price as he doesn't feel they will go any where else to dump their septage. The Village could possibly give them 30 days' notice of the increase and notify the vendors of the increase. The Board needs to make some time to dedicate to the WWTP issues with septage, smell, etc. We could update and mail out another survey regarding the Plant. There was 31 ton of sludge taken to the landfill this month. WWTP Operator Noetzel worked for Bill Kelsey last weekend and this weekend also.

PUBLIC WORKS DEPARTMENT:

SPW Paden reports that The Village is really dirty this year. Cinders are gone and they are using sand now. The parks have been worked on but there are still patches of snow. Potholes are needing to be filled, etc. The City of Norwich has said we can borrow their bucket truck to change the flags in The Village. The DPW budget has a breakdown of which projects are to be worked on.

The Village typically bills between 8 and 9 million gallons of water a quarter.

Mayor Stark talked to Brendon Becker from Lamont. We don't have a contract yet on the project. They need to do some Aerial mapping. This will cost about \$3,000 to do the mapping. Trustee Hendricks moved and Trustee Marks seconded a motion to spend up to \$3,000 for the aerial mapping as part of the capital project for the water. All approved.

The DPW has been mowing and weed whacking the area North off the WW Plant to Mack's house across from The Legion. For them to mow in a timely manner, they feel trees should be removed. Mayor Stark doesn't want to remove trees unnecessarily. He would like to ask Adam Clark to do this for us and then bill us.

Trustee Leach asked about the Head Start Lease Renewal. If we get the police garage built up there, there was a question if The Village would do snow plowing. SPW Paden said this is possible and it has been done on occasion in the past.

The tree in front of Hoppie's seems to be growing back. There is a question about whether this can be dug up, put up pavers, etc. at this location. In the past, it was dropping berries that stunk awful so it was removed.

OLD BUSINESS:

Value bidding code policy-if we use this process instead of accepting the lowest bidder, a way to accept from one person to another. We get an estimate and we can then go with the contractor that we choose. Value bidding is used with higher projects.

IT Technical Pyramid support proposal. We need to have a process in place for this computer support program. Estimate is between \$7,000 - \$9,000 for the software protection and cyber security. Trustee Leach moved and Trustee Hendricks seconded a motion to spend up to \$10,000 for IT and to authorize Major Stark to implement this into 2018-2019.

There will be a meeting on May 8th at 7:30 to discuss some further items.

NEW BUSINESS:

Trustee Marks moved and Trustee Leach seconded a motion to accept the Arbor Day Proclamation.

ADJOURNMENT:

Trustee Hendricks made a motion to Adjourn at 9:56 p.m.

Next meeting will be Tuesday, May 8, 2018.

Next regular meeting will be Tuesday, May 29, 2018.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer

VILLAGE OF OXFORD
INCORPORATED IN 1808

- WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- WHEREAS, This Holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- WHEREAS, Arbor Day is now observed throughout the nation and the world, and
- WHEREAS, Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- WHEREAS, Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
- WHEREAS, Trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and
- WHEREAS, Trees are a source of joy and spiritual renewal, and
- WHEREAS, The Village of Oxford has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its tree-planting ways,

NOW, THEREFORE, I Terry M. Stark, Mayor of the Village of Oxford, do proclaim
April 28, 2018

ARBOR DAY

In the Village of Oxford, and I urge all citizens to support efforts to care for our trees and woodlands and to support our Village's community forestry program, and

- FURTHUR, The Village Board of Trustees urges all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.
- DATED This Twenty-fourth of April 2018.

Mayor 
Terry M. Stark