

A Re-Organizational Meeting of the Board of Trustees of the Village of Oxford was held on Tuesday, July 17, 2018 at 7:30 pm at the Village Hall.

**Present were:** Mayor Terry Stark, Trustee Dale Leach, Trustee Richard Marks, Trustee Dustin Hendricks, Trustee Carly Hendricks, Village Engineer Gene Rood and Clerk-Treasurer Shelly Marks.

Mayor Stark called the meeting to order at 7:30 pm.

Mayor Stark welcomed Trustee Carly Hendricks.

**PUBLIC CONCERNS:**

Gene Rood commented about the bid for the Police Garage. He believes the bids will come in at a higher price than we had anticipated. The bid was dated incorrectly once we extended the due date to July 31<sup>st</sup>. We need to change the date from July 17<sup>th</sup> to July 31<sup>st</sup> and resend them out to the contractors.

Once the bids are received, can we reject any or all the bids? If they come in much higher than anticipated, we can remove items that were included in the bid that we don't necessarily need to have included. We can have these items as alternates if we decide to in the future. We will just let the bids come in as they are and move forward from there.

**REORGANIZATION:**

Mayor Stark reviewed his recommended committee assignments and appointments for the 2018-2019 fiscal year. Motion by Trustee D. Hendricks and seconded by Trustee Marks to approve all Mayoral appointments as recommended and presented in the attached Village of Oxford 2018-2019 Committees, Appointments, and Contacts. All voted aye, and the motion was approved.

Trustee D. Hendricks moved and Trustee Marks seconded a motion to authorize claims for public utility services, postage and freight and express charges to be paid in advance of the audit. All voted aye and the motion was approved.

Trustee D. Hendricks moved and Trustee Marks seconded a motion to approve reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties at a rate of \$.50 per mile. All voted aye and the motion was approved.

Trustee D. Hendricks moved and Trustee Marks seconded a motion for

1. Shelly Marks to attend fall training school for Fiscal officers and Municipal Clerks.
2. Richard Paden, Kirk Noetzel and Bill Kelsey, Jr. to attend the New York State Conference of Mayors Public Works. They will be using their Village Vehicles for transportation.

All votes aye and motion was approved.

Trustee D. Hendricks moved and Trustee Marks seconded a motion to approve NBT as the Village of Oxford's depository. All voted aye and motion was approved.

Trustee D. Hendricks moved and Trustee Marks seconded a motion to approve the Procurement Policy. All voted aye and motion was approved.

Trustee D. Hendricks moved and Trustee Marks seconded a motion to approve The Evening Sun as the official newspaper. All voted aye and motion was approved.

Trustee D. Hendricks moved and Trustee Marks seconded a motion to set the next Re-Organizational meeting as July 2<sup>nd</sup>, 2019.

Trustee Marks moved and Trustee C. Hendricks approved the DCMO BOCES Print Shop Service Agreement. All voted aye and motion was carried.

**WWTP:**

Trustee Leach made notes about the Plant and the odor that he is experiencing at his residence. The acceptance of bulk sludge is a major source of the odor along with the drying process. The acceptance of sludge has always been part of the process of the WWTP. WWTP Operator Noetzel came to The Board several years ago and said The Village could make some money if we started accepting sludge. This was built in to the original plan for the waste water treatment plant. CHA (Clough Harbour & Associates, LLP), Engineers should never have recommended the sludge dumping if there was any negative issue with us accepting sludge at the new facility.

We discussed increasing our rates from .05 to .07 but we decided not to do that right now.

We will have to have some plans that will be discussed with WWTP Operator Noetzel.

Fire Contract-first thing is that Mayor Stark will write a letter to Chief Martin. The Village pays for 25-30% of the fire contract. Mayor Stark gave the proposed fire contract to The Board Members for them to start reviewing. There is a payment schedule for the towns involved.

Paver project-American Legion, Oxford Rotary and The Village of Oxford along with a couple other agencies are interested in participating in this project. There would be a 4' wide path around the fountain on Lafayette Park. This is a fund-raising project for a larger organization. The Village wants to pay for the cost of putting this project together. Tom Hubbard has offered to do the installation of the bricks as his contribution. 1,700 blank bricks are needed for the entire project to be set up as we would like. Pavers will need to be purchased up front for this project. Lowe's will give us the gravel, dirt and the base. The shrubs will need to be replaced and Lowe's has agreed to remove the shrubs and install whatever we want put back at no cost to us. They will light the fountain and the new path walk area as well.

Trustee Leach moved and Trustee D. Hendricks seconded a motion to allow Mayor Stark to do whatever needs to be done to get this project up and running. The Village will pay for the brick pavers upfront.

**TRUSTEE COMMENTS:**

None.

Next Regular Board meeting will be Tuesday, July 31st

Meeting adjourned at 9:39 p.m.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer