

A Regular Meeting of the Board of Trustees of the Village of Oxford was held at 7:00 pm on July 30, 2019 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

**Present were:** Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Carly Hendricks, SPW Rick Paden, WWTP Operator Kirk Noetzel, and Clerk-Treasurer Shelly Marks.

**Absent:** Fire Chief Ron Martin, EMS Captain Mark Forrest and Zoning Officer/Dog Warden Roger Barrows.

The Village Trustees reviewed each of the invoices in the abstract for July 2019.

Mayor Stark called the Regular meeting to order at 7:31 p.m.

The Pledge of Allegiance to the American Flag was given.

Trustee Marks moved and Trustee C. Hendricks seconded a motion to open the public meeting. Notice was posted in our official newspaper **The Evening Sun** regarding the procurement policy to secure for best value bidding. (See attached).

There being no public comments, Trustee D. Hendricks moved and Trustee Leach seconded a motion to close the public meeting. All voted Aye and motion was approved.

**PUBLIC CONCERNS:**

None

**ABSTRACT:**

Trustee D. Hendricks moved and Trustee Marks seconded a motion to approve Abstract #002 as presented.

General Fund	\$58,978.38
Water Fund	\$ 6,251.07
Sewer Fund	\$ 7,720.40
Water Project	<u>\$ 3,147.82</u>
	\$76,097.67

**APPROVAL OF MINUTES:**

Trustee Leach moved and Trustee C. Hendricks seconded a motion to approve the June 25<sup>th</sup> monthly meeting and the July 16<sup>th</sup> Re-Organizational Meeting Minutes.

**TREASURER'S REPORT:**

There is no June Treasure's Report due to the FYE May 31, 2019 Audit being worked on.

**JUSTICE REPORT:**

Trustee Marks moved and Trustee Leach seconded the motion to approve the June Justice Report from Judge Frye. All approved.

**OFD REPORT:**

There will be a meeting at the Fire Station on Monday, August 5<sup>th</sup> at 7:00 PM to discuss the capital project forum. The fire contract budget meeting will be on August 13<sup>th</sup>.

**WWTP:**

WWTP Operator Noetzel reported 15,500 gallons of septage was received but no sludge was taken to the landfill.

The wad of rags is still on the bottom of the wet well.

The guy from Morris that has a confined space permit will be coming on Tuesday and he will remove the wad of rags for us. His fee is \$275 an hour for a minimum of four hours.

WWTP Operator Noetzel ordered a new pump at \$5,500 as he may have burnt out the one he has. Worse case-he may have a spare if the current pump will work once it gets cooled down from when WWTP Operator Noetzel and Bill Kelsey worked on the grit.

Mayor Stark thanked WWTP Operator Noetzel for his help with the flash flood clean up in June.

**PUBLIC WORKS DEPARTMENT:**

SPW Paden mentioned that Willard Bradley agreed to let us dredge and lower the little pond. Mayor Stark will send a letter to Will verifying the conversation he had with SPW Paden. Gradall work has been completed on Midland Hill and County Road 18 will be prepared in the next couple of days.

Jason Fleming needs to fix the railing at the Village Hall. It is rusting out and shouldn't be doing that since he took them down and repainted them.

DPW will be replacing the water line from Mechanic Street down to the new building.

Trustee Leach moved and Trustee Marks seconded the motion to pay Don Golden for two (2) weeks in July that the police used the parking garage on Greene Street.

There have been problems at Boname Park from individuals that are using the park and not cleaning up after their event. We need to get a sign that posts the hours that the park is open (Hours that the park is closed is 11:00 p.m. – 7:00 a.m.)

Bill Tefft Trucking picks up the garbage on Fridays at Boname Park. Trustee D. Hendricks will check into a sign and security camera.

Also, picnic tables have been ordered (8' and 6' benches, round picnic table for 8 and a handicapped table).

**POLICE DEPARTMENT:**

Chief Nolan prepared a list of items that are needed at the new facility on Mechanic Street, some of which are security issues (lighting, cameras, window cages to prevent break-ins).

Laws are changing in 2020, items need to be into the defense attorneys within 15 days.

License plate reader is not working, Chief Nolan is working on a grant and to get it repaired at a lower amount but no guarantee it will work at that point.

**OLD BUSINESS:**

The mobile library that Kaitlin Korver wanted to have put up is next to Hoppies.

Review of Resolution of Local Law #1 of 2019 – Value Bidding. (See attached).

Trustee D. Hendricks moved and Trustee C. Hendricks seconded the motion to adopt local law #1 of 2019 for best value bidding and procurement. Vote results as follows:

Trustee Dale Leach	Voted Aye
Trustee Richard Marks	Voted Aye
Trustee Dustin Hendricks	Voted Aye
Trustee Carly Hendricks	Voted Aye
Mayor Terry Stark	Voted Aye

**TRUSTEE COMMENTS:**

Trustee D. Hendricks will get some information on a sign for Boname Park and will also check into a garbage receptacle to make it easier for people to put their garbage in after they use the park for their event. Lights and security are needed at this location as well.

**ADJOURNMENT:**

Mayor Stark made a motion to Adjourn at 9:20 p.m.

Next regular meeting will be Tuesday, August 27, 2019 at 7:30.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer

**NOTICE OF ADOPTION OF LOCAL LAW  
SUBJECT TO PERMISSIVE REFERENDUM**

NOTICE IS HERBY GIVEN that at a meeting held on the 30<sup>th</sup> day of July, 2019, the Village Board of the Village of Oxford, Chenango County, New York, duly adopted a local law, an abstract of which follows, which local law is subject to a permissive referendum pursuant to section 9-902 Village Law of the State of New York.

Said local law authorizes the Village of Oxford Board of Trustees the option to award certain purchase contracts (including contracts for services) subject to competitive bidding under Section 103 of the General Municipal Law on the basis of a low bid or "best value" as defined in Section 163 of the New York State Finance Law.

Said local law shall take effect upon filing with the secretary of state not sooner than thirty (30) days after adoption, unless there shall be filed with the Village Clerk a petition signed and acknowledged by 20% of the registered voters at the last village general election. Signatures required are one hundred fifty-five (155).

A copy of the local law is available for public inspection during normal business hours at the Office of the Village Clerk, located at Village Hall, 20 Lafayette Park, Oxford, New York and is attached here.

Dated: July 30, 2019

Shelly W. Marks  
Village Clerk  
Village of Oxford

**Village of Oxford Local Law No. 1  
of the Year 2019**

A Local Law of the Village of Oxford, New York Authorizing Best Value Competitive Bidding and Procurement.

Be it enacted by the Village Board of Trustees of the Village of Oxford as follows:

**SECTION I. TITLE**

This Local Law shall be known as the "Village of Oxford Local Law Authorizing Best Value Competitive Bidding and Procurement."

**SECTION II. LEGISLATIVE INTENT AND PURPOSE**

The intent of this law is to allow the Village Board the option to award certain purchase contracts (including contracts for services) subject to competitive bidding under Section 103 of the General Municipal Law on the basis of a low bid or "best value" as defined in Section 163 of the New York State Finance Law.

**SECTION III. AUTHORITY**

This local law is enacted pursuant to New York State General Municipal Law § 103.

**SECTION IV. BEST VALUE COMPETITIVE BIDDING**

**A. Authority and Purpose.**

Section 103 of the New York General Municipal Law allows the Village to authorize, by local law, the award of certain purchase contracts (including contracts for services) subject to competitive bidding under General Municipal Law § 103 on the basis of "best value" as defined in Section 163 of the New York State Finance Law. The "best value" option may be used, for example, if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder or offered if factors such as lower cost of maintenance, durability, high quality and longer product life can be documented.

**B. Award Based on Best Value.**

The Village Board may award purchase contracts, including contracts for services, on the basis of "best value" as the term is defined in New York State Finance law § 163. All contracts or purchase orders awarded based on value shall require Village Board approval.

**C. Applicability.**

The provisions of this chapter apply to Village purchase contracts, including contracts for services, involving an expenditure of more than \$20,000, but excluding purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the New York Labor Law and any other contract that may in the future be excluded under state law from the best value option. If the dollar thresholds of New York General Municipal Law § 103 are increased or decreased in the future by the State Legislature, the dollar thresholds set forth herein shall be deemed simultaneously amended to match the new General

Municipal Law thresholds.

D. Standard for Best Value.

1. Goods and services procured and awarded on the basis of best value are those that the Village Board determines optimize quality, cost and efficiency, among responsive and responsible bidder or offers.
2. Where possible, the determination shall be based on an objective and quantifiable analysis of clearly described and documented criteria as they apply to the rating of bids or offers.
3. The criteria may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the contractors; longer product life; product performance criteria; and quality of craftsmanship.

E. Documentation.

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

F. Procurement Policy Superseded Where Inconsistent.

Any inconsistent provision of the Village's procurement policy, as adopted prior to the effective date of this Local Law by resolution of the Village Board, or as amended thereafter, shall be deemed superseded by the provisions of this chapter.

**SECTION V. SEVERABILITY**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**SECTION VI. EFFECTIVE DATE**

This local law shall take effect immediately upon filing in the office of the New York State Secretary of State.