

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on November 24, 2020 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. The Audit Committee met at 7:00 P.M. and the Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, and Deputy Clerk-Treasurer Paula Crippen.

Absent: DPW Superintendent Rick Paden, WWTP Operator Kirk Noetzel, OIC Adam Francis, Fire Chief Ron Martin, EMS Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows and Clerk-Treasurer Shelly Marks.

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for November 2020.

Mayor Stark called the Regular meeting to order at 7:30 p.m.

The Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS: None

ABSTRACT:

Trustee Marks seconded by Trustee Hendricks made a motion to approve Abstract #006 as presented.

General Fund	\$ 27,497.65
Water Fund	\$ 4,487.25
Sewer Fund	<u>\$ 4,399.53</u>
	\$ 36,384.43

APPROVAL OF MINUTES:

Trustee Leach moved and Trustee Rice seconded a motion to approve the October 27th and November 17th meeting minutes. All voted aye and motion was approved.

TREASURER'S REPORT:

Trustee Rice moved and Trustee Hendricks seconded a motion to approve the September and October treasurer's reports. All voted aye and motion was approved.

JUSTICE REPORT:

Trustee Leach moved and Trustee Marks seconded a motion to approve the October justice report from Judge Frye. All voted aye and motion was approved.

OFD REPORT:

RFP Capital Project – Meetings are scheduled for next Tuesday and Wednesday with representatives from the companies that submitted proposals for the project. Meetings will be held at the fire station. Sean Foran, our consultant from Heuber-Breuer will be present as well.

EMS Status- No new updates from Mark Forrest.

CODE ENFORCEMENT:

Tiny Houses code review – Roger Barrows discussed with Steve Fox at Chenango County Code Enforcement. Standards will have to meet local codes. More to come on this issue.

WWTP:

Trustee Rice moved and Trustee Marks seconded a motion to accept and approve the WWTP monthly report submitted by WWTP Operator Kirk Noetzel. Discussion followed regarding bulk septage received YTD. Mayor Stark needs clarification on the treasurer's reporting of this line item, but it appears the village is on schedule to exceed \$31,000 that was budgeted.

OPD:

OIC Francis sent his monthly report and emailed to board members.

OPD policy review –OPD policy reform meeting was held prior to this board meeting. Policies discussed include Officer Conduct, Firearms Policy, and further policies to be reviewed at a later date. Trustee Hendricks moved and Trustee Leach seconded a motion to approve all OPD policies, with revisions as required by the board in the future.

DPW:

SPW Paden did not submit a monthly report.

OLD BUSINESS:

COVID-19 Update – There will be no official holiday gathering to light the Christmas tree in LaFayette Park this year.

County Hazard Mitigation Plan Update – The village currently owes the county some information. The plan outlines our issues (flooding, snow, etc.); bank erosion on river needs to be added. The Planning Board was involved with the county on this, but since Ann Scorza resigned from the board, it has not been followed up on. Mayor Stark will send the Oxford section of the plan to all board members. Trustee Hendricks said Shane Butler from the county has posted the entire plan on their Facebook page with a survey, asking the public for input.

NEW BUSINESS:

LaFayette Park lighting – Southern Tier Community Foundation is paying for the work but they cannot pay a private entity. The village will assist with making payment to vendors with reimbursement from the Foundation. Flemvale Construction was digging trenches last week for wiring. They will also wrap trees in lights. There is concern whether SPW Paden has been involved in planning where the wiring is located underground. Mayor Stark will contact the committee regarding a plan that the board can review and approve.

Bargaining Unit Proposal – Union representative dropped off a proposed agreement. They are ready to ratify it. If agreed to by end of December, the Mayor said the village will make the agreement retroactive to June 1.

Cable Renewal Contract Update – No further contact.

Blueox sewer connection request – Blueox would like to run a sewer line from their store down to the last stop on the line on Route 12 and possibly down to their office building. The original request indicated Blueox would pay for the work to be done. Jared Bartle’s recent letter is not as clear. Mayor Stark said it was cost prohibitive in the past. Discussion followed regarding how to proceed. What costs are involved? If they pay for it, will the village maintain it? The Mayor will send a draft letter to the board before sending to Blueox.

TRUSTEE COMMENTS:

Trustee Leach tentatively cannot attend the December 29 meeting.

Mayor Stark will call David Craine at NBT (Mang) Insurance about having an insurance review meeting in early December.

Trustee Rice asked about an update on running a water line for OPD to wash cars. The mayor said the bid was too high.

Trustee Marks inquired about RVs parked in front yards. There are a few in the village. Concern about snow plowing causing damage. The mayor asked board members to contact the Code Enforcement Officer directly if they see a code violation.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 8:40 P.M.

Next meeting will be Tuesday, December 29, 2020 at 7:30 P.M. Regular Board Meeting

Respectfully Submitted, Paula Crippen, Deputy Clerk-Treasurer