

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on December 28, 2021, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, WWTP Operator Brenton Rideout, Fire Chief Ron Martin, Clerk-Treasurer Shelly Marks.

Absent: Trustee Dale Leach, OIC Adam Francis, DPW Superintendent Rick Paden, WWTP Operator Kirk Noetzel, Zoning Officer/Dog Warden Roger Barrows.

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for December 2021.

Mayor Terry Stark called the Regular meeting to order at 7:38 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

There were no public concerns

ABSTRACT:

Trustee Marks seconded by Trustee Hendricks made a motion to approve Abstract #007 as presented. All voted aye and motion was carried.

General Fund	\$108,251.47
Water Fund	\$ 25,926.65
Sewer Fund	\$ 18,843.29
Water Project	<u>\$ 5,237.05</u>
	\$158,258.46

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Rice seconded a motion to approve the November 30, 2021, Meeting Minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

Trustee Rice moved and Trustee Hendricks seconded the motion to approve the November Treasurer's Report. All votes aye and motion was carried.

JUSTICE REPORT:

Trustee Rice moved and Trustee Hendricks seconded the motion to approve the November Justice Report from Judge Matott. All voted aye and motion was carried.

OFD REPORT:

Chief Martin reported to the Board. The cascade system has been moved out of Coe House and into the fire house. Sherman Air Service moved everything and it was stored in the shelf units. The old vault company let us use some shelving units as long as we need them. Shelves are three deep per Rick Paden's instruction. Anything from Coe House will go on these shelves. By this weekend they hope to have everything out of Coe House and ready to go.

Wench report has been received and sent to insurance company less deductible. Nothing was on the camera.

The fire at Merchant Street burned turn out gear. \$13,490 for equipment lost in response to that fire. We should be seeing a check for that soon. Turn Out gear was destroyed, so many spaces and holes in the wall and the fire just went through all of that. Shot right straight to the attic like a chimney. There were six families that lost their home. There was a 32-minute lead time before the fire department was called. A fire doubles in size every 30 seconds.

Fire report along with two injuries needs an exposure report for every fire which is 6-12 pages. This report was 38 pages and takes about 4 hours to complete the report. Everyone has to be accounted for (interior/exterior). Form is able to be filled out online and injuries need to be filled out as well. The fire has to be out for 15-30 days before anything can be taken to the landfill.

Annual cancer premium for \$3,028.60. Payment for chassis is due 90 days before completing of the truck and it is net 30 days. March 1st and end of May the truck is going to be ready. We will have to start working on this in January.

Chief Martin asked Trustee Hendricks how do we go about disposing of the Coe House since it is condemned. How can it go to Pharsalia and not Seneca Meadows? It will have to be wrapped and sealed and then can be buried immediately at the landfill.

Flushable wipes have been an issue at the fire station as well. This is a huge problem and this happens from the EMS Crew. This has been mentioned to them in the past. There were three times in the past month.

Mayor will check with Jablonski and/or property manager and find out what his plans are for the Merchant Street house that was demolished. Can have a public hearing and discuss his plans. This process takes about 90 days. If he ignores the demo order, Village can have this torn down but we would have to pay for it.

EMS REPORT:

Mark Forrest was not present. We are treading water and doing okay as far as the paid EMS and the checking account.

CODE ENFORCEMENT:

Roger Barrows was not present. A tarp can be put over the car at Albany Street. Bill Tefft Trucking will pick up the garbage.

WWTP:

WWTP Operator Brenton Rideout addressed and met the Board. In December they hauled 22.64 ton to landfill. They had a sewer plug on Albany Street to take care of and the following week they spent a lot of time flushing sewer mains on Albany Street, around Washington Park and Greene Street. No septage was received in December due to the wet well needing repair. They are waiting on parts from JB.

Mayor Stark mentioned that maybe we should send another letter out in January about what NOT to flush just to refresh everyone on these rules.

Brent said he likes everyone he works with and does like being in Oxford.

Trustee Rice asked his thoughts on opening the public restroom and taking care of keeping them clean.

POLICE DEPARTMENT:

OIC Francis sent his monthly report.

DEPARTMENT OF PUBLIC WORKS: Rick Paden wasn't here. He sent the mayor his plans for the upcoming summer work if they don't have to do mowing all summer.

OLD BUSINESS:

Trustee Hendricks moved and Trustee Marks seconded the motion to accept the proposal from RB Landscaping for \$61,005 for trees planted in the ground and installed for the Tree Grant Resolution. We received a \$50,000 grant this year (two-year grant). We have to have the trees in the ground by next November. All voted aye and motion was carried.

A RESOLUTION AWARDING
VILLAGE OF OXFORD
STREET & PARK TREE PROJECT
REQUEST FOR PROPOSAL
Tree Proposal # 1 -2021 (TP-1)

At a meeting of the Board of the Village of Oxford, Chenango County, New York, held at the Village Hall on Tuesday, December 28th, 2021, the following resolution was offered by Trustee Hendricks, who moved for its adoption, seconded by Trustee Marks.

WHEREAS The Board of Trustees of the Village of Oxford (“Village”) authorized the Village Tree Board to issue solicitations for proposals for the purchase and planting of 175 street and park trees; and

WHEREAS Certified Arborist Austin Dingman was retained by the Oxford Tree Board to solicit Request for proposals, and

WHEREAS Arborist Dingman reviewed nine submitted proposals for TP-1 and has identified RB Landscaping of Norwich, New York as the lowest responsive and responsible bidder, and

WHEREAS Arborist Dingman recommended at a duly held meeting of the Oxford Tree Board on December 20th, 2021 at 3:30 PM at the Oxford Village Hall that the Tree Board accept RB landscaping TP-1 in the amount of sixty-one thousand, five dollars and 00/100 dollars (\$61,005); and

WHEREAS The Oxford Tree Board reviewed the arborist recommendation, unanimously accepted the proposal, and recommended the proposal be submitted to the Oxford Village Board for funding approval, and

WHEREAS the TP-1 proposal has been reviewed and approved by DEC Regional Forester Greg Owens, and

WHEREAS, the Village may issue the Notice of Award for TP-1 Contract No. 1, attached hereto as Exhibit A, upon review and approval of the TP-1 recommendation.

NOW, THEREFORE BE IT RESOLVED, that the Village does hereby approve the proposal award Contract No. 1 Tree Proposal TP-1 to RB Landscaping in the amount of sixty-one thousand, five dollars and 00/100 Dollars (\$61,005.00), and be it further

RESOLVED, that the Village Board authorizes and directs the mayor to execute the related contract documents necessary to implement the intent of the foregoing resolution in a form acceptable to RB Landscaping and the Counsel for the Village as appropriate.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

Dale B. Leach	Absent
Richard Rice	Aye
Dustin F. Hendricks	Aye
Richard A. Marks	Aye

The resolution was thereupon declared adopted.

NEW BUSINESS:

RC Smith Grant was submitted for the heart monitors for the EMS.

TRUSTEE COMMENTS:

No public comments by the Trustees.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 7:56 p.m.

Next Regular meeting will be January 26, 2022, at 7:30 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer