

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on June 29, 2021, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

**Present were** Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Rice, Clerk-Treasurer Shelly Marks.

**Absent:** Trustee Richard Marks, OIC Adam Francis, DPW Superintendent Rick Paden, WWTP Operator Kirk Noetzel, Fire Chief Ron Martin, EMS Captain Mark Forrest

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for June 2021.

Mayor Terry Stark called the Regular meeting to order at 7:28 p.m.

The Pledge of Allegiance to the American Flag was given.

**PUBLIC CONCERNS:**

The meeting will be open to the public and they are invited to attend at their discretion if it does not get too crowded at the meetings.

**ABSTRACT:**

Trustee Leach seconded by Trustee Hendricks made a motion to approve Abstract #001 as presented. All voted aye and motion was carried.

General Fund	\$35,924.91
Water Fund	\$ 5,520.03
Sewer Fund	\$ 6,216.53
Water Project	<u>\$ 5,291.75</u>
	\$52,953.22

**APPROVAL OF MINUTES:**

Trustee Rice moved and Trustee Hendricks seconded a motion to approve the May 25, 2021 Meeting Minutes. All voted aye and motion was carried.

**TREASURER'S REPORT:**

Trustee Hendricks moved and Trustee Rice seconded a motion to approve the February, March, and April Treasurer's Report.

The DPW, Police and Fire Department spent more than what was budgeted. Trustee Leach moved and Trustee Hendricks seconded a motion to modify the budget by \$65,000 for the Altec purchase and \$44,000 for transportation.

OFD Capital Transfer-OFD truck-\$430,000 for capital reserve \$550,000 transfer from unallocated to fire truck. Trustee Rice moved and Trustee Leach seconded a motion to transfer the budgeted amount for the past three years. All approved.

**JUSTICE REPORT:**

Trustee Rice moved and Trustee Hendricks seconded the motion to approve the May Justice Report from Judge Matott. All approved.

Judge Matott will continue to be the village justice through December 2021. Susan Ross is not able to take the required training course until December. We will continue to pay Judge Matott \$560 a month.

**OFD REPORT:**

The Village will have a vote in September - Engine 261 Estoppel will be published as a legal notice in The Evening Sun on Tuesday, June 29<sup>th</sup>.

**EMS REPORT:**

Monday, July 19<sup>th</sup> we will begin the EMS ALS/BLS Position. Put together personnel files, W-2's, paperwork, etc.

**CODE ENFORCEMENT:**

Allan Kenyon had a variance for a garage he wants to build. Mary Smith and James Gregory approved the variance to allow Allan to be able to build his garage on his neighbor's line. Allan will have to pay for the legal notice that was published in the paper. The Village will pay The Evening Sun and he will reimburse us.

**WWTP:**

WWTP Operator Noetzel submitted his monthly report. He apologized for not submitting his report for May. He received 49,200 gallons of septage in May and took 18.58 ton to the landfill. He received 46,750 gallons of septage in June and took 22.82 ton to the landfill.

WWTP Operator Noetzel replaced the grinder pump in the septage receiving station and the cost was about \$1,500.

He received (as a resident in the West Park Street area) a letter from Burrell's Excavating, Inc. last year stating that Burrell's is scheduling repairs to the road and lawns that they destroyed due to the new Oxford Academy Bus Garage Facility Project. They will also arrange to have homes pressure washed by private contractors at no expense to the homeowner, if they are interested. He would appreciate any help in getting Burrell's to follow through with plan.

We have a gentleman that is very qualified to work at the WWTP. He currently is working in Norwich at their WWTP. We must decide how much we should offer him and we should ask him to start working.

**POLICE DEPARTMENT:**

OIC Francis sent his monthly report.

**DEPARTMENT OF PUBLIC WORKS:**

Park Street extension-follow up on the paving of this area. Mayor Stark asked about us purchasing our own striping machine to do the downtown striping rather than paying a company to do this for us.

**OLD BUSINESS:**

Trustee Hendricks moved and Trustee Rice seconded a motion to proceed with the sidewalk program and allow Mayor Stark to contact the people that are interested in the sidewalk program. A few amendments need to be made with the sidewalk program. All approved.

**NEW BUSINESS:**

Sound Speaker Program on LaFayette Park. Mayor Stark asked the Board to keep in mind any suggestions as far as the sound system is concerned and what will work.

Tree program is looking for sites to plant trees. Mayor Stark asked the Board to see if there are any places that need to have trees planted.

Our emergency squad needs a heart monitor. We would like to contact the RC Smith Foundation for the possibility of a grant for this monitor to help with the EMS costs.

**TRUSTEE COMMENTS:**

Trustee Leach mentioned the building/house on Fayette Street. They clean it up for a day then it is back to being a mess. Code says trash containers have to be behind the house.

**ADJOURNMENT:**

Mayor Stark made a motion to adjourn the meeting at 9:13 pm.

Next Regular meeting will be July 13<sup>th</sup> at 7:30 for the organizational meeting.

Respectfully Submitted,

Shelly W. Marks  
Clerk-Treasurer