

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on July 26, 2022, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Dustin Hendricks, Trustee Richard Marks, Trustee Richard Rice, Fire Chief Ron Martin, Clerk-Treasurer Shelly Marks.

Absent: OIC Adam Francis, DPW Superintendent Rick Paden, WWTP Operator Brenton Rideout, EMS Captain Mark Forrest, Zoning Officer/Dog Warden Roger Barrows.

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for July 2022.

Mayor Terry Stark called the Regular meeting to order at 7:30 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

None

ABSTRACT:

Trustee Leach seconded by Trustee Hendricks made a motion to approve Abstract #002 as presented. All voted aye and motion was carried.

General Fund	\$ 71,004.02
Water Fund	\$ 5,503.65
Sewer Fund	\$ 5,635.39
Water Project	<u>\$ 96,813.89</u>
	\$178,956.95

APPROVAL OF MINUTES:

Trustee Rice moved and Trustee Marks seconded a motion to approve the June 28th and the July 12th, 2022, meeting minutes. All voted aye and motion was carried.

TREASURER'S REPORT:

The June Treasurer's Report has not been started.

JUSTICE REPORT:

Trustee Hendricks moved and Trustee Rice seconded the motion to approve the June Justice Report from Judge Ross. All approved.

OFD REPORT:

Chief Martin has two applications requesting to join the fire department and EMS. Rebecca Kern from Guilford and Erin Howard from Oxford. The Board looked over the applications for these two individuals. Trustee Marks moved and Trustee Leach seconded the motion to approve both of the new applications from the Fire Chief. All approved, carried.

The new 2022 Pierce fire truck is at Churchville Fire Equipment and they are adding some additions such as the turtle tile, NFPA items and boxes for masks. They will test everything and change all the fluids and perform the NYS inspection. There was a supply chain issue with some items that were missing (minor items). There were about two (2) pages of items that needed to get changed or updated.

Joe Shoemaker (salesperson) is helping us find a buyer for truck 261.

The Station is still on generator power since the power outage on Sunday as the power at the station has not been restored yet. There were 11 calls during the storm for minor items and they assisted Norwich with a call. It was pretty busy for a while as they grouped

Mechanic/Merchant, Pleasant/Fairview/Franklin as one call. If they counted each individual call, it would have been 30 calls.

Julie Burline conversations – her contract expires in August of 2022. She only accepts a certain number of clients per year and if we let her go, our spot will be taken and she will not be able to collaborate with us. She is asking for \$8,000 to work on fire department projects only. If she works on fire department projects plus something else, it would be for \$24,000 for all departments in the village. Her cost would be \$62,000 for everything we may want her to work on for us. The New York Forward Grant Program is what Mayor Stark is interested in having Julie Burline work on. There is also a Restore New York Grant. The Board agrees to spend \$24,000 to get Julie signed on again. Trustee Leach moved and Trustee Hendricks seconded the motion to retain Julie Burline for a minimum of \$8,000 for fire department grant writing and up to an additional \$16,000 for grants she can help the rest of the village with. All in favor, carried.

Following the discussion regarding the Grants available the following resolution was offered by Trustee Leach and seconded by Trustee Rice

**RESOLUTION TO AUTHORIZE LETTER OF INTENT, APPLICATION, RECEIPT
USE AND DISBURSEMENT OF NEW YORK FORWARD AND/OR DOWNTOWN REVITALIZATION
GRANT FUNDS**

WHEREAS, New York State Department of State has allocated \$100 million for Round Six of New York Downtown Revitalization Initiative (DRI) and \$100 million for the first round of the NY Forward program to revitalize downtowns and reinvigorate local economies; and

WHEREAS, the Village of Oxford, is interested in submitting an application for one or both of the programs, and

WHEREAS, the Village Board of The Village of Oxford hereby authorizes the Mayor to send a letter of intent by August 10, 2022 and submit an application by September 23, 2022 and if awarded to execute all required documents, therefore

BE IT RESOLVED that the Village Board of the Village of Oxford is authorizing application receipt, use and disbursement of **New York Forward And/or Downtown Revitalization Grant Funds** if so directed.

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Terry M. Stark, Mayor	Yes	Dustin Hendricks	Yes
Dale Leach, Trustee	Yes	Richard Marks	Yes
Richard Rice, Trustee	Yes		

The Resolution was Adopted July 26, 2022

The Fire Department is having a clam bake this year on August 27th. They have not had one since 2019. The board is invited and should look for their invitations.

The next meeting will be August 2nd at 6:00 p.m. with Labella at the fire station.

There is a new fire chief in Brisben, things are going well with this new chief, and they will work with Oxford on projects.

The fire department is working on a project for a UTV unit and are raising money on their own. They have received an award from Raymond's Corp. to go toward this and a grant from Chobani for \$20,000 for the skid unit, package, and trailer. The total price is \$65,000 - \$67,000.

EMS REPORT:

Mark Forrest was not present.

CODE ENFORCEMENT:

Roger Barrows was not present.

16 Merchant Street Fire debris – The County is pursuing this cleanup issue.

6 Greene Street needs to have a demolition permit issued.

8 Greene Street is an apartment building that is in pretty rough shape.

10 Greene Street has an unregistered car at the location.

This whole section on Greene Street needs to be taken care of.

The ramp leading into the back of Village Hall needs to be repaired and we received a quote for \$1,940.00. This is \$1,190 for materials and \$750 for labor. The whole top of the ramp has to be removed and repaired. Trustee Marks moved and Trustee Hendricks seconded the motion to approve this repair. All approved, carried. Trustee Marks will contact Roger Barrows regarding the importance of this issue being repaired as soon as possible.

WWTP:

We did not receive a monthly report.

POLICE DEPARTMENT:

OIC Francis sent his monthly report.

DEPARTMENT OF PUBLIC WORKS:

We did not receive a monthly report.

OLD BUSINESS:

The watering of the new trees that were planted will be done by Nathaniel Emerson and his crew. Some of the mulch has also come up. Trustee Hendricks moved and Trustee Marks seconded the motion to issue \$700 payable to Nathaniel Emerson in order to maintain the parks. Mayor Stark will get an invoice for this expense.

NEW BUSINESS:

NONE

TRUSTEE COMMENTS:

Trustee Rice asked if we had heard from anyone regarding the DPW positions. There have been no applications received but we have had a couple of phone call inquiries and a couple of blank applications were picked up.

Standard Policy on street trees in the village that fall - they cannot be touching wires but we have to clean up the street so it is passable. It is the responsibility of the village to do this.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 9:01 p.m.

Next special meeting will be August 2nd at 6:00 at the fire station

Regular meeting will be August 30th at 7:00 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer